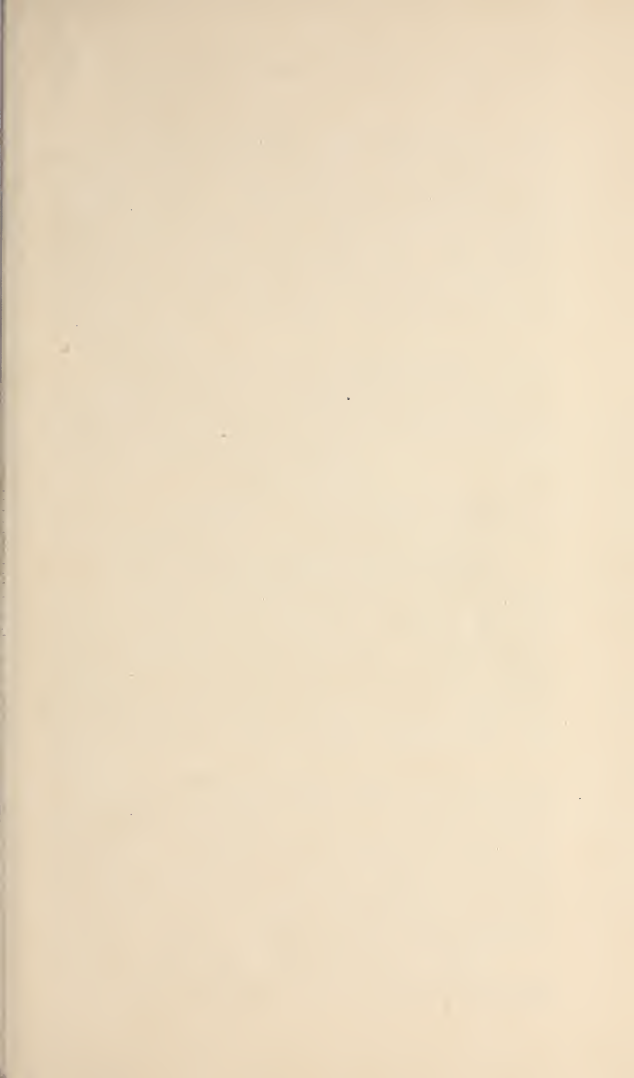
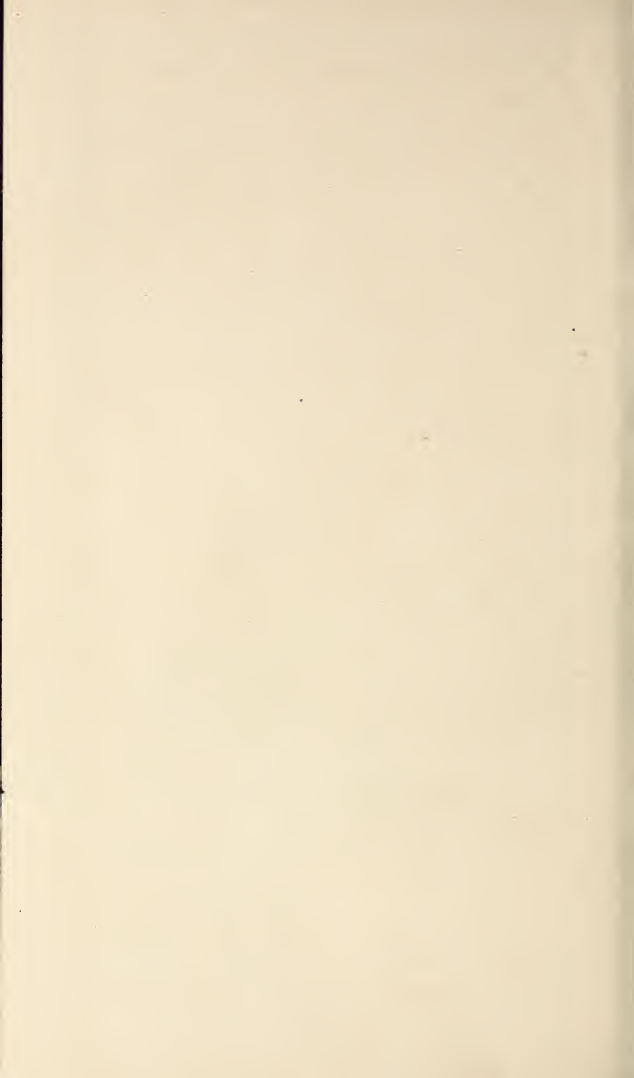


STUDENTS' HANDBOOK

West Georgia College
Carrollton, Ga.
1934-35







To the Student Personnel of West Georgia College:

The faculty joins me in giving to you a most hearty and cordial welcome. Our campus is a friendly place. This pamphlet is printed for your information. We hope that it contains information which will aid you. The suggestions herein listed have been found helpful by our faculty and students. Therefore, we pass them to you.

The main objective of West Georgia College is the progressive development of the individual to take his or her place in and improve society. You are requested to help us.

Respectfully,

IRVINE S. INGRAM, President.

GENERAL REGULATIONS

1. College regulations go into effect at the time a student arrives on the campus and continue throughout commencement. Students permitted to leave the campus at various times during the year are responsible for upholding the standards of the college during their absence.

2. All communications from parents and guardians concerning leave of absence, withdrawals, or visiting must be made direct to the president or dean in advance and not through the student. If in case of emergency a parent wishes to call a student home, communication must be made with the president or dean.

3. Leave of absence may be refused because

of low scholarship or of too frequent requests for leave.

4. Attendance at chapel is compulsory.

5. Girls are not allowed to ride or park in cars with young men.

6. Students are requested not to smoke in the academic building, the dining hall, or the gymnasium.

7. Cars will be parked across the road from the buildings facing the buildings.

8. The following places are provided for students when they are not in classes: the library, the gymnasium, the campus lawn, and the back porch of the academic building.

9. All students with averages below a grade of "C" will be required to attend conferences in their various courses on Saturday mornings.

DORMITORY RULES—MEN

1. Rooms must be kept in order and are inspected and graded every day except Sunday by the dormitory hostess. Changes in furniture or any other questions about the rooms must be referred to the dormitory hostess. Paste or anything to mar the walls must not be used. Each person is responsible for the upkeep and preservation of property in his room and will be required to pay for any damage.

2. Quiet hour will be observed in the dormitory after seven-thirty every evening except Friday and Saturday.

3. Students wishing to entertain overnight guests must get permission from Mr. Strozier.

4. Students wishing to leave the dormitory in the evening will indicate such by signing the proctor's book.

5. Students wishing to leave school for the week-end will sign their names and give destination and time of expected return.

6. Each room is furnished with one sixty-watt light. Any replacements must be made by the students. Any additional electric appliances or lights will cost fifty cents a month.

7. A fifty-cent deposit fee is charged for each key. This is returned when the key is turned in at the end of the year.

8. Students are expected to conduct themselves as gentlemen at all times.

DORMITORY RULES—WOMEN

1. See (1) Dormitory Rules For Men.

2. Women leaving the campus must file a leave of absence card, giving date and hour of their departure and their specific destination.

3. After week-end trips a student is supposed to return not later than sunset on Sunday.

4. All nights except Friday and Saturday are closed nights and no engagements are permitted.

5. Quiet hours are observed every evening after seven-thirty except Friday and Saturday.

6. Smoking is prohibited.

7. In case of illness or other emergency students should report to the dean of women at once, day or night.

8. Arrangements for guests must be made

with the dean of women. All guests are expected to conform to the dormitory regulations. Meals are twenty-five cents each.

9. Freshmen must go to town in groups of four or more; sophomores in groups of two or more. Parties including members of both classes must go in groups of three or more. This regulation applies to the theatre and the shopping centers.

10. Women are permitted to walk as far as the Maple Street School on Sunday afternoons.

11. See (6) Dormitory Rules for Men.

12. See (7) Dormitory Rules for Men.

13. Freshmen are allowed one evening engagement a week; sophomores, two.

ABSENCES

1. There will be no excused absences except for trips with athletic teams, the glee clubs, the debating club, the dramatic club, and field trips sponsored by instructors.

2. Two quality points will be deducted from the student's total for each ten class or chapel absences. (Three full days.)

3. Three tardies in one class constitute one absence.

4. Except in cases of unavoidable absences satisfactorily explained to the dean, students are charged a fee of two dollars for making up a final examination and a fee of one dollar for making up a mid-term examination.

5. A student desiring to continue his college work after being absent from a class or exer-

cise occurring the two days immediately preceding or the two days immediately following the Thanksgiving recess, the Christmas recess, the Spring recess, or other college holidays, must pay a fine of \$1.50 for each day on which the absences occurred.

* See 1934-1935 Bulletin of West Georgia College, p. 48, for an explanation of quality points.

PROBATION

1. A student must pass at least one academic course or be dropped from school at the end of the quarter.

2. A student who passes only one course will be put on probation during the subsequent quarter.

3. A student who has been placed on probation must pass two courses with a minimum of two quality points at the mid-term examinations to remain in school.

4. A student who has been dropped from school on account of his academic work may return to school after one quarter but is still on probation.

5. A student who makes no quality points for two consecutive quarters will be placed on probation.

6. A student on probation will be required to remain on the campus except when given special permission by the dean.

ADVANCED CREDITS

1. Students entering with advanced credits are required to fulfill the requirements of thirty-six quality points for graduation.

2. The requirement of two physical education courses is removed for students entering with advanced credits. Physical education will be required during residence here, but may be completed in a senior college.

LIBRARY REGULATIONS

1. The library will be open from 7:30 A. M. to 5:45 P. M. every week day except Saturday, when it will close at 11:45 A. M.

2. Books not specially reserved may be drawn from the library for home use for two weeks.

3. Books on special reserve must be consulted in the library except as stated in regulations 4 and 5 below.

4. Reserve books may be drawn from the library at 4:15 P. M. for home use overnight and must be returned by 9:00 the following morning.

5. Reserve books may be drawn from the library at 11:00 A. M. on Saturday for home use over the week-end and must be returned by 9:00 A. M. the following Monday.

6. Periodicals may be drawn from the library under the regulations applying to reserve books.

7. A fine of two cents a day will be charged on books not returned on time.

8. A fine of twenty-five cents for the first

hour and of five cents for every hour thereafter will be charged on reserve books and periodicals not returned on time.

9. Noise and disorder in the library will subject the offender to withdrawal of library privileges.

10. Mutilation or theft of books or periodicals will subject the offender to suspension or expulsion from the college.

ENTERTAINMENTS

1. Requests for entertainments must be filed in triplicate in the dean's office two weeks ahead of time and must be signed by the faculty advisers. Plans for an entertainment must not be made until the application has been approved.

2. The student body as a whole is permitted one social a month. (Exceptions only by permission of the dean.) Students only are invited.

3. Private parties are limited to one a quarter for each organization, the nature of the function to be decided by the dean in conference with the faculty advisers.

STUDENT ACTIVITIES

Regular meetings of student organizations are as follows:

Ciceronian Literary Society—First and third Wednesdays, 9:50 A. M.

Debating Club—First and third Mondays, 9:50 A. M.

Dramatic Club—Discretion of the Director *

French Club—Once a month (time to be set.)

Hawthorne Literary Society — Second and fourth Wednesdays, 9:50 A. M.

Home Economics Club — Second Tuesdays, 7:00 P. M.

Men's Glee Club—Mondays, 6:30 P. M.; Thursday, 9:50 A. M. (Other meetings at director's discretion)*

Orchestra—Tuesdays and Fridays, 3:15 P. M.

Science Club—First and third Thursdays, 7:30 P. M.

Social Science Club—Second and fourth Thursdays, 7:30 P. M.

Students' Sunday Club—Sundays, 5:00 P. M.; Wednesdays, 6:30 P. M.

Women's Glee Club—Mondays and Thursdays, 9:50 A. M. (Other meetings at director's discretion.)*

* These organizations are to be given precedence when preparing for a public performance.

N. B. Staff meetings of student publications may be arranged by editors and advisers so as not to conflict with the schedule as given above.

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HONOR POINTS

1. Honor points are given for participation in extra-curricular activities. The purpose of these honor points is two-fold: (a) to recognize merit; (b) to enable a greater number of students to engage in extra-curricular activities.

2. Sophomores are allowed a maximum of twelve honor points; freshmen are allowed a maximum of ten honor points. Honor points are given for offices and activities as listed below:

ORGANIZATION	6 pts.	5 pts.	4 pts.	3 pts.	2 pts.	1 pt.
WEST GEORGIAN	Editor	Business Mgr.	Associate Editor Managing Editor	Feature Editors	Reporters, etc.	
CHIEFTAIN	Editor	Business Mgr.	Associate Editor		Business Staff Other Eds.	
LITERARY SOCIETIES			President	Secretary	Other Officers	
GLEE CLUBS	Manager (Men's)		President	Membership		
CLASS OFFICERS				President	Other Officers	
ORCHESTRA			President	Membership		
RELIGIOUS ACTIVITIES			President	Secretary	Other Officers	
DRAMATIC CLUB			Stage Mgr.	Officers	Member- ship	
DEBATING CLUB				Officers Teams		Member- ship
HONORARY SOCIETIES				Officers		Member- ship
ATHLETICS			Team Mgr.	Team Capt.	Varsity	Class Athletics

3. The Activities Committee of the faculty constitutes a committee of revision.



